

# OFFICIAL IBSD MINUTES

## DECEMBER 19, 2025 IONA-BONNEVILLE SEWER DISTRICT (IBSD) MONTHLY BOARD MEETING

**Board Members Present:** Brady Belliston, Chairman; Robert Esplin; Jeff Miner; Kurt Nelson; Michael Cousin

**IBSD Staff:** Stacy Lapsansky, District Manager; Shelli Davis, Administrative Assistant

**Attorney:** Tony Sasser, Sasser Law Office (Absent)

**Public:** Dave Noel, Forsgren & Associates; Kevin Harris, Forsgren & Associates; Evan Mann, City of Iona

### **Agenda Items:**

1. Action Item – 1865 Ross Avenue & 3273 E First Street - Reimbursement for main line roots
2. Action Item – Grinder Pump Policy
3. Action Item – Extension of Sewer Main East 49<sup>th</sup> North Update and Discussion
4. Action Item – Wastewater Treatment Facility Discussion and Update
5. Action Item – Altura Update
6. Action Item – Riviera Park Lift Station and Development Update
7. Action Item - Additional Board Meetings: Investment Meeting Discussion & Approval (12/05/2025)
8. Action Item – Approval of Minutes: 11/15/2025
9. Action Item – Payment of Bills

**Meeting minutes:** For additional information, please reference the meeting recording.

Meeting called to order by Brady Belliston at: 6:00 p.m.

### 00:00:25      **1865 ROSS AVENUE & 3273 E FIRST STREET - REIMBURSEMENT FOR MAIN LINE ROOTS**

Ms. Lapsansky presented these properties to the board that had backed up sewer issues and when the plumbing companies went out to service it was an IBSD main line issue. The City of Idaho Falls did clean the main line. The patrons are asking for reimbursement of the cost to have the plumbing companies come out to look at their individual sewer lines. The board did agree to reimburse the patrons for the funds they spent on having their individual lines inspected by camera when the issue was in the IBSD main line.

00:01:35

**MOTION:** Mr. Belliston made a motion to reimburse the funds to 1865 Ross Avenue & 3273 E First Street **MOTION SECONDED:** Mr. Miner seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Belliston, Mr. Nelson, Mr. Miner, Mr. Cousin, and Mr. Esplin)

00:02:15

00:02:15            **GRINDER PUMP POLICY**

Mr. Belliston gave a short review on the grinder pump discussion from the last board meeting concerning Panorama Hills and Crowley Retail Property. Mr. Harris approached the Board as to getting a policy in place for no grinder pumps to be allowed in the IBSD District. He also recapped the reason why they do not want grinder pumps.

00:05:55

00:05:55            **EXTENSION OF SEWER MAIN EAST 49<sup>TH</sup> NORTH UPDATE AND DISCUSSION**

Mr. Harris gave a brief update. Forsgren & Associates has summited everything to Horrocks Engineering who is doing the design for 49<sup>th</sup> North extension. He spoke with Road and Bridge and there will be a design meeting in the next couple of weeks to go over everything. He is going to talk with Road & Bridge after the design meeting to figure out what the next steps will be regarding funding. They are looking at starting the construction this spring.

00:11:30

00:11:30            **WASTEWATER TREATMENT FACILITY DISCUSSION AND UPDATE**

Mr. Harris updated the Board that things are moving along. They are in the beginning stages of getting ready to design the bridge and lift station projects.

00:12:25

00:12:25            **ALTURA UPDATE**

Mr. Harris and Lana Duke, a Project Administrator from Altura Consulting & Business Finance, met today to go over and look at the sites for the wastewater treatment facility and lift station properties. With the information that she collected she can add it to the Letter of Interest for the Idaho DEQ Clean Water Loan that will be submitted the beginning of January.

00:14:40

00:14:40

**RIVIERA PARK LIFT STATION AND DEVELOPMENT UPDATE**

Ms. Lapsansky updated the Board on what was estimated to go in the Riviera Park Development. She showed them when the lift station is being built and what areas are going to be retail and residential. Mr. Harris gave an update on the lift station situation. The City of Idaho Falls did start it running and there are a few businesses hooked up. The City of Idaho Falls did do an inspection and sent out a punch list to the developer on the remaining items that needed to still be addressed and or fixed. Ms. Lapsansky addressed the Board as to if sewer permits should be issued prior to the items being complete on the punch list. The Board decided that no permits will be issued until the transfer switch & plug for the generator along with the gravel for accessibility to the lift station is complete.

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00:37:55

**ADDITIONAL BOARD MEETINGS: INVESTMENT MEETING  
DISCUSSION & APPROVAL (12/05/2025)**

On 12/05/2025, Robert Esplin and Kurt Nelson had a financial meeting with Chris Bateman from TVI Investments. Mr. Nelson updated the board on the purchase of the new bonds.

00:41:30

**MOTION:** Mr. Belliston made a motion to approve the additional board meeting with Robert Esplin and Kurt Nelson on 12/05/2025. **MOTION SECONDED:** Mr. Cousin seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

00:41:50

00:41:50

**APPROVAL OF MINUTES: 11/15/2025**

**MOTION:** Mr. Cousin made a motion to approve the minutes from 11/15/2025. **MOTION SECONDED:** Mr. Esplin seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

00:50:30

00:50:30

**PAYMENT OF BILLS**

**MOTION:** Mr. Cousin made a motion for payment of the bills. **MOTION SECONDED:** Mr. Miner seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

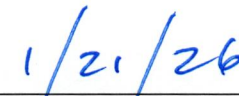
00:59:50


00:59:50


**ADJOURNMENT**

The meeting was adjourned at approximately 7:01 p.m.

  
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Brady Belliston, Chairman of the Board of Directors

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Robert Esplin, Secretary/Treasurer

  
\_\_\_\_\_  
Date



**IONA BONNEVILLE SEWER DISTRICT**

**Monthly Expenses 01/21/2026**

Advantage Emp Solutions  
 Amazon  
 Association of Idaho Cities  
 BK Professional  
 Bonneville County  
 Buff N Shine  
 Caselle  
 Chase Paymentech  
 Christmas Party  
 City of Ammon  
 City of Ammon  
 City of Ammon  
 City of Idaho Falls  
 City of Idaho Falls  
 Delta Dental  
 Dropbox Inc  
 Falls Water  
 Forsgren  
 Forsgren  
 Freedom Mailing  
 Intermountain Gas  
 Jive = GoTo  
 Lucy's Pizza  
 MCCI  
 Mike Henriksen  
 My-T-Brite  
 PC Plus  
 Progressive Irrigation  
 Public Retirement System  
 Regence BS  
 Rocky Mountain Power  
 Sewer Line Service  
 State Insurance Fund  
 Town Web  
 USPS  
 Utility Billing Refunds  
 Walgreens  
 Western Recycling  
 Xpress Bill Pay  
 Yost

Payroll, Employee, Board  
 Office Supplies  
 Membership Renewal  
 Cleanup/Setup Fertilizer/Weed  
 Property Taxes  
 Office Cleaning  
 Software Support  
 Merchant Processing Fees  
 Carinos/Sams/Hobby Lobby/Maverick/Winco  
 Windsor Drive Repair  
 Sewer Treatment  
 Fiber Optics  
 Connection Fees  
 Sewer Treatment  
 Dental Ins  
 Dropbox software  
 Office Utility Water-bldg./Hydrant  
 Engineering Services  
 Waste Water Treatment Facility  
 Monthly Statements/Shut off notices  
 Office Utility - Gas  
 Office Telephone Service  
 Board Meeting  
 Laserfiche Renewal  
 Contracting  
 Window cleaning  
 IT Services  
 Property Taxes  
 PERSI  
 Health Insurance  
 Electrical, Lift Stations, Meters, Office  
 Patron Reimbursement  
 Payroll Report  
 Web Page  
 Stamps  
 Patron Overpayment  
 Christmas Bonus  
 Curbside Recycle  
 Online payments  
 Annual Service

Lookout Credit Union

Replenish Office Account

	Previous Month	Current Month
	\$ 10,599.37	\$ 16,003.18
		\$ 47.45
		\$ 550.00
		\$ 136.00
	\$ 3,832.99	
	\$ 250.00	\$ 325.00
	\$ 1,141.00	\$ 1,141.00
	\$ 2,177.58	\$ 2,224.93
	\$ 1,035.25	
	\$ 7,400.00	
	\$ 4,539.60	\$ 4,539.60
	\$ 55.50	\$ 55.50
	\$ 12,222.00	\$ 1,746.00
	\$ 144,223.29	\$ 145,415.51
	\$ 133.98	\$ 80.06
	\$ 19.99	\$ 19.99
	\$ 139.15	\$ 139.15
	\$ 24,122.50	\$ 9,270.00
	\$ 18,600.00	\$ 25,650.00
	\$ 2,759.09	\$ 3,086.27
	\$ 43.29	\$ 52.73
	\$ 157.48	\$ 156.63
		\$ 82.15
	\$ 1,426.07	
	\$ 1,375.00	
		\$ 280.00
	\$ 150.00	
	\$ 100.00	
	\$ 2,164.86	\$ 3,036.75
	\$ 2,826.69	\$ 1,949.44
	\$ 811.73	\$ 888.58
		\$ 1,310.00
	\$ 223.00	
	\$ 765.00	
		\$ 78.00
	\$ 116.00	\$ 369.66
	\$ 622.13	
	\$ 60.00	
	\$ 4,282.64	\$ 4,313.83
		\$ 684.00
	\$ 248,375.18	\$ 223,631.41
	\$ 2,605.79	\$ 1,372.60