

OFFICIAL IBSD MINUTES

JANUARY 21, 2025 IONA-BONNEVILLE SEWER DISTRICT (IBSD) MONTHLY BOARD MEETING

Board Members Present: Brady Belliston, Chairman; Robert Esplin; Jeff Miner (via phone); Kurt Nelson; Michael Cousin

IBSD Staff: Stacy Lapsansky, District Manager; Shelli Davis, Administrative Assistant

Attorney: Tony Sasser, Sasser Law Office

Public: Dave Noel, Forsgren & Associates; Cory Roberts, NBW Architects; Rick Miller, Altura; Steve Heath, Mountain West Engineering

Agenda Items:

1. Action Item – Curlew/1st St De-annexation – Mountain West Engineering
2. Action Item – Riviera Park Lift Station and Development Update
3. Action Item – Extension of Sewer Main East 49th North Update and Discussion
4. Action Item – Wastewater Treatment Facility Discussion and Update
5. Action Item – Altura Update
6. Action Item – IBSD Rate Review & Discussion – Forsgren & Associates
7. Action Item – IBSD Year to Date Expense Update
8. Action Item – Approval of Minutes: 12/17/2025
9. Action Item – Payment of Bills
10. Executive Session: Idaho Code: 74-206 (1)(b) employee evaluations

Meeting minutes: For additional information, please reference the meeting recording.

Meeting called to order by Brady Belliston at: 6:00 p.m.

00:00:35 CURLEW/1ST ST DE-ANNEXATION – MOUNTAIN WEST ENGINEERING

Ms. Lapsansky presented to the board that Mountain West Engineering is requesting de-annexation from the IBSD District for the purpose of wanting to connect to EIRSD/City of Ammon sewer line. The way that the property is sitting the EIRSD line is adjacent to where the building will be. The IBSD line is further away. Steve Heath, Mountain West Engineering, gave a brief presentation as to how the lots will in that area will be developed in the future. The Board approved of the de-annexation from the IBSD District on the contingency of them being annexed into the EIRSD/City of Ammon District.

00:06:05

Board Meeting
January 21, 2025
Page 1 of 4

MOTION: Mr. Cousin made a motion to approved of the de-annexation of the Curlew/1st ST property from the IBSD District on the contingency of them being annexed into the EIRSD/City of Ammon District **MOTION SECONDED:** Mr. Nelson seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Belliston, Mr. Nelson, Mr. Miner, Mr. Cousin, and Mr. Esplin)

00:06:30

00:06:30 **RIVIERA PARK LIFT STATION AND DEVELOPMENT UPDATE**

Ms. Lapsansky gave a brief update on to what is still needing to be done on the punch list for Riviera Park. The developer is planning on being finished with them the first week of February. At this time no sewer permits have been issued and will not be issued until the punch list is complete with the first phase.

00:10:40

00:10:40 **EXTENSION OF SEWER MAIN EAST 49TH NORTH UPDATE AND DISCUSSION**

Ms. Lapsansky updated the Board on the progress with East 49th North. Horrocks Engineering has submitted the plans to Bonneville County for one last review. The County is still pushing for construction this Spring but they are waiting for Right of Way and environmental to be finished first.

00:13:20

00:13:20 **WASTEWATER TREATMENT FACILITY DISCUSSION AND UPDATE**

Mr. Noel, Forsgren & Associates, explained to the Board that the permit for discharging to the Sandcreek has been completed and submitted to DEQ. They have also received the Letter of Completeness. They are still working on the permit for the water reuse. They are starting the design of the treatment plant, lift station & bridge. They are also starting to put packages together for bids on the screening facility, de-watering facility and disinfection facility. Mr. Noel also explained to the Board, Kubotas explanation on why the grinder pumps are not acceptable with the membrane system that will be going into the treatment facility. As a result, the Board has asked Mr. Sasser, Sasser Law, to prepare verbiage to add to the IBSD Bylaws and Policy that grinder pumps are not permitted in the IBSD District.

00:30:45

00:30:45 **ALTURA UPDATE**

Mr. Miller, Altura, gave an update on how the funding is going for the wastewater treatment facility. The Letter of Interest for the Idaho DEQ Clean Water Loan was submitted on January 7th and they are working on updating the RD application for USDA. He also explained a few other options for funding as well.

00:46:00

00:46:00 **IBSD RATE REVIEW & DISCUSSION – FORSGREN & ASSOCIATES**

Mr. Noel presented to the board the updated data with the current flow and cost analysis for the purpose of increasing the IBSD monthly rate. He explained all data to the Board and that he feels they are still on target for the future.

00:55:20

00:55:20 **IBSD YEAR TO DATE EXPENSE UPDATE**

Ms. Lapsansky present the year-to-date expense report for 2025.

01:02:35

01:02:35 **APPROVAL OF MINUTES: 12/17/2025**

MOTION: Mr. Nelson made a motion to approve the minutes from 12/17/2025. **MOTION SECONDED:** Mr. Cousin seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

01:05:00

01:05:00 **PAYMENT OF BILLS**

MOTION: Mr. Cousin made a motion for payment of the bills. **MOTION SECONDED:** Mr. Belliston seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

01:12:35

01:12:35

EXECUTIVE SESSION: IDAHO CODE: 74-206 (1)(B) EMPLOYEE EVALUATIONS

MOTION: Mr. Esplin made a motion to go into Executive Session: Idaho code: 74-206 (1)(b) employee evaluations. **MOTION SECONDED:** Mr. Belliston seconded. **MOTION PASSED:** **Roll Call Vote 5-0** (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

01:13:15

ES 00:00:10

MOTION: Mr. Belliston made a motion to come out of Executive Session: Idaho code: 74-206 (1)(b) employee evaluations. **MOTION SECONDED:** Mr. Esplin seconded. **MOTION PASSED:** **Roll Call Vote 5-0** (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)


ES 00:01:15

As a result of Executive Session, we will follow the decision made by the Board on the employee evaluations.

ES 00:01:03

ADJOURNMENT

The meeting was adjourned at approximately 7:55 p.m.


Brady Belliston, Chairman of the Board of Directors

2/18/26
Date


Robert Esplin, Secretary/Treasurer

2/18/26
Date



IONA BONNEVILLE SEWER DISTRICT

Monthly Expenses 02/18/2026

Advantage Emp Solutions
 Amazon/Sam's/Walmart/Winco
 Association of Idaho Cities
 BK Professional
 Buff N Shine
 Caselle
 Chase Paymentech
 City of Ammon
 City of Ammon
 City of Idaho Falls
 City of Idaho Falls
 Delta Dental
 Dropbox Inc
 Falls Water
 Forsgren
 Forsgren
 Freedom Mailing
 Intermountain Gas
 Jive = GoTo
 My-T-Brite
 Public Retirement System
 Regence BS
 Rocky Mountain Power
 Sewer Line Service
 State Insurance Fund
 USPS
 Utility Billing Refunds
 Xpress Bill Pay
 Yost

Payroll, Employee, Board
 Office Supplies/Board Meeting
 Membership Renewal
 Cleanup/Setup Fertilizer/Weed
 Office Cleaning
 Software Support
 Merchant Processing Fees
 Sewer Treatment
 Fiber Optics
 Connection Fees
 Sewer Treatment
 Dental Ins
 Dropbox software
 Office Utility Water-bldg./Hydrant
 Engineering Services
 Waste Water Treatment Facility
 Monthly Statements/Shut off notices
 Office Utility - Gas
 Office Telephone Service
 Window cleaning
 PERSI
 Health Insurance
 Electrical, Lift Stations, Meters, Office
 Patron Reimbursement
 Payroll Report
 Stamps
 Patron Overpayment
 Online payments
 Annual Service

Lookout Credit Union

Replenish Office Account

	Previous Month	Current Month
\$	16,003.18	\$ 12,013.46
\$	47.45	\$ 280.56
\$	550.00	
\$	136.00	
\$	325.00	\$ 250.00
\$	1,141.00	\$ 1,141.00
\$	2,224.93	\$ 2,413.40
\$	4,539.60	\$ 4,539.60
\$	55.50	\$ 55.50
\$	1,746.00	\$ 6,984.00
\$	145,415.51	\$ 148,179.58
\$	80.06	\$ 82.06
\$	19.99	\$ 19.99
\$	139.15	\$ 139.15
\$	9,270.00	\$ 4,185.00
\$	25,650.00	\$ 17,100.00
\$	3,086.27	\$ 2,844.87
\$	52.73	\$ 62.58
\$	156.63	\$ 156.63
\$	280.00	
\$	3,036.75	\$ 2,238.80
\$	1,949.44	\$ 2,159.04
\$	888.58	\$ 851.32
\$	1,310.00	
		\$ 92.00
\$	78.00	\$ 156.00
\$	369.66	\$ 267.44
\$	4,313.83	\$ 4,536.11
\$	684.00	
\$	223,549.26	\$ 210,748.09
\$	1,372.60	\$ 1,786.63