

OCTOBER 15, 2025  
IONA-BONNEVILLE SEWER DISTRICT (IBSD)  
MONTHLY BOARD MEETING

**Board Members Present:** Brady Belliston, Chairman; Robert Esplin; Jeff Miner; Kurt Nelson; Michael Cousin

**IBSD Staff:** Stacy Lapsansky, District Manager; Shelli Davis, Administrative Assistant

**Attorney:** Tony Sasser, Sasser Law Office

**Public:** Dave Noel, Forsgren & Associates; Kevin Harris, Forsgren & Associates

**Agenda Items:**

1. Action Item – Extension of Sewer Main East 49<sup>th</sup> North Update and Discussion - MOU
2. Action Item – Wastewater Treatment Facility Discussion and Update
3. Action Item – Summit Pump Repair
4. Action Item – City of Ammon and Windsor Drive Repair
5. Action Item – Crowley Townhomes and Crowley East Retail
6. Action Item – Approval of Minutes: 09/17/2025
7. Action Item – Payment of Bills
8. Executive Session: Idaho Code: 74-206 (1)(c) interest in real property
9. Action Item – Engineering Report on sewer line connections.

**Meeting minutes:** For additional information, please reference the meeting recording.

Meeting called to order by Robert Esplin at: 6:00 p.m.

00:00:35            **EXTENSION OF SEWER MAIN EAST 49<sup>TH</sup> NORTH UPDATE AND DISCUSSION - MOU**

Mr. Noel stated that he had heard from Horrocks Engineering on the design of the road. Forsgren and Associates has laid out the design for the sewer main and is currently being reviewed. As soon as the design has been reviewed, they will get it over to Horrocks Engineering. Forsgren is also setting up a meeting with Horrocks to review the designs and then Forsgren will prepare the MOU for Rockwell per the Boards direction.

00:14:10

00:14:10            **WASTEWATER TREATMENT FACILITY DISCUSSION AND UPDATE**

Mr. Noel updated the board on getting the soil prepared for the percolation testing. The first time for the percolation testing did not go as well as expected so they are preparing the soil for another test.

00:18:50

00:18:50            **SUMMIT PUMP REPAIR**

Ms. Lapsansky explained that the City of Idaho Falls called and one of the Summit lift station pumps had failed and was not repairable. The City of Idaho Falls replaced it with a loaner pump that they had and will get a new pump ordered for replacement.

00:22:55

00:22:55            **CITY OF AMMON AND WINDSOR DRIVE REPAIR**

The City of Ammon contacted IBSD with concerns about Windsor Drive where there was a significant settling of both the water and wastewater trenches that needed to be repaired. Ms. Lapsansky did discuss the project with Forsgren Engineering and proceeded to go ahead with the repairs with the City of Ammon.

00:29:20

00:29:20            **CROWLEY TOWNHOMES AND CROWLEY EAST RETAIL**

Mr. Harris updated the board on the Crowley townhomes and retail development. Because the previous plans were not approved, Mr. Harris spoke with DEQ on what would be acceptable for the retail side to be approved. Mr. Noel presented documentation on what would be approved per DEQ and how the lift stations should be constructed for each lot for them to be private.

00:38:20

00:38:20            **APPROVAL OF MINUTES: 09/17/2025**

**MOTION:** Mr. Nelson made a motion to approve the minutes for September 17, 2025. **MOTION SECONDED:** Mr. Miner seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

00:40:45

00:40:45           **PAYMENT OF BILLS**

**MOTION:** Mr. Esplin made a motion for payment of the bills. **MOTION SECONDED:** Mr. Belliston seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

00:43:00

00:43:00           **EXECUTIVE SESSION: IDAHO CODE: 74-206 (1)(C) INTEREST IN REAL PROPERTY**

**MOTION:** Mr. Esplin made a motion to go into Executive session: Idaho code: 74-206 (1)(c) interest in real property. **MOTION SECONDED:** Mr. Miner seconded. **MOTION PASSED: Roll Call Vote** 5-0 (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

00:43:25

ES 00:00:05

**MOTION:** Mr. Nelson made a motion to come out of Executive session: Idaho code: 74-206 (1)(c) interest in real property. **MOTION SECONDED:** Mr. Miner seconded. **MOTION PASSED: Roll Call Vote** 5-0 (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

ES 00:01:15

As a result of Executive session action will be taken and an additional action item will be added to the agenda for further discussion.

ES 00:01:15

**MOTION:** Mr. Belliston made a motion to add action item 9 Engineering report on sewer line connections. **MOTION SECONDED:** Mr. Cousin seconded. **MOTION PASSED: Roll Call Vote** 5-0 (Yay: Mr. Belliston, Mr. Esplin, Mr. Nelson, Mr. Miner, and Mr. Cousin)

ES 00:01:30

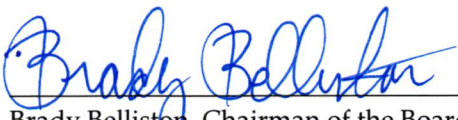
ES 00:01:30      **ENGINEERING REPORT ON SEWER LINE CONNECTIONS**

Mr. Noel presented the Memorandum from DEQ clarifying the procedure for determining who has to connect to a sewer line.

ES 00:10:30

ES 00:10:30      **ADJOURNMENT**

The meeting was adjourned at approximately 7:18 p.m.

  
\_\_\_\_\_  
Brady Belliston, Chairman of the Board of Directors

11/19/25  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Robert Esplin, Secretary/Treasurer

11/19/25  
\_\_\_\_\_  
Date



Monthly Expenses 11/19/2025

Advantage Emp Solutions  
 Amozon  
 BK Professional  
 Broulims  
 Buff N Shine  
 Calendars.com  
 Caselle  
 Chase Paymentech  
 City of Ammon  
 City of Ammon  
 City of Idaho Falls  
 City of Idaho Falls  
 Costco  
 Delta Dental  
 Discount Tire  
 Dropbox Inc  
 Falls Water  
 Fire Services  
 Forsgren  
 Forsgren  
 Freedom Mailing  
 Intermountain Gas  
 Jive = GoTo  
 Landon Excavating  
 Marriott  
 PC Plus  
 Public Retirement System  
 Regence BS  
 Rocky Mountain Power  
 Sam's Club  
 Utility Billing Refunds  
 Winco  
 Xpress Bill Pay

Payroll, Employee, Board  
 Office Supplies  
 Cleanup/Setup Fertilizer/Weed  
 Board Meeting Supplies  
 Office Cleaning  
 Office calendars  
 Software Support  
 Merchant Processing Fees  
 Sewer Treatment  
 Fiber Optics  
 Connection Fees  
 Sewer Treatment  
 Office Supplies/Membership Renewal  
 Dental Ins  
 Patron tire replacement  
 Dropbox software  
 Office Utility Water-bldg./Hydrant  
 Annual Service  
 Engineering Services  
 Waste Water Treatment Facility  
 Monthly Statements/Shut off notices  
 Office Utility - Gas  
 Office Telephone Service  
 760 Emery Dr/Ammon Road  
 Caselle Conference  
 IT Services  
 PERSI  
 Health Insurance  
 Electrical, Lift Stations, Meters, Office  
 Supplies, Board Meeting  
 Patron Overpayment  
 Board Meeting  
 Online payments

Lookout Credit Union

Replenish Office Account

	Previous Month	Current Month
	\$ 13,241.95	\$ 10,138.44
		\$ 168.18
	\$ 739.74	\$ 517.13
	\$ 54.84	
	\$ 250.00	\$ 250.00
		\$ 113.41
	\$ 1,141.00	\$ 1,141.00
	\$ 2,174.85	\$ 2,209.62
	\$ 4,539.60	\$ 4,539.60
	\$ 54.00	\$ 55.50
	\$ 14,550.00	\$ 13,968.00
	\$ 155,430.00	\$ 160,666.02
		\$ 97.51
	\$ 227.93	\$ 133.98
	\$ 189.65	
	\$ 19.99	\$ 19.99
	\$ 357.81	\$ 249.63
	\$ 39.00	
	\$ 8,132.50	\$ 5,500.00
	\$ 22,800.00	\$ 13,050.00
	\$ 2,876.13	\$ 2,818.94
	\$ 15.00	\$ 27.20
	\$ 157.48	\$ 157.48
	\$ 3,106.12	
	\$ 596.24	
	\$ 123.70	\$ 56.25
	\$ 2,126.58	\$ 2,030.88
	\$ 974.72	\$ 6,530.63
	\$ 839.83	\$ 837.19
	\$ 49.94	
	\$ 58.00	\$ 1,536.97
	\$ 47.68	\$ 56.51
	\$ 4,337.65	\$ 4,309.61
	\$ 239,251.93	\$ 231,179.67
	\$ 2,033.13	\$ 1,712.54